



## LoConte Ice Rink Birthday Request Form

### Contact Information:

Contact Name:

Email Address:

Address:

Cell:

### Birthday Party Option Selected

*Please note that Option A must be booked during public skate only (excluding Saturday nights). Option B can be booked based off rink availability.*

#### Option A: ☐

Cost: \$100.00

Max Guests: 20

\* Only one party per public skate time and shared space with public skating

Included:

- Hallway to be used as a party room
- Two picnic tables
- 1 Folding table for food and beverage

#### Option B: ☐

Cost: \$250.00

Max Guests: 50

\* Exclusive use of the rink during the party (1.5 hour maximum)

Included:

- Hallway and lobby to be used as a party room
- Two picnic tables
- 1 Folding tables for food and beverage

*For Option A, please view our [calendar](#) to see available free skate times. For Option B, please view our [calendar](#) to see LoConte Ice Rink availability. Please try to request times before or after a scheduled event.*

#### First Choice:

Date:

Time:

#### Second Choice:

Date:

Time:

#### Third Choice:

Date:

Time:

*Along with submitting this form, all party guests must submit a signed waiver prior to the party. Waivers can be found online at [MedfordRecreation.org](http://MedfordRecreation.org) | Facilities | LoConte Rink. Waivers can be mailed to [jcurley@medford-ma.gov](mailto:jcurley@medford-ma.gov) prior to the party or be collected by rink staff the day of the party. Staff will be onsite during the party.*

***Please submit this form to John Curley [jcurley@medford-ma.gov](mailto:jcurley@medford-ma.gov).***