

Medford

Medford City Hall
85 George P. Hassett Drive
Human Resources Department, Room 204
HR: 781-475-5640 - Fax: 781-396-9489

POSITION:	Recreation Aquatics Supervisor	#J2025 – 0007 Posted 1/7/25
DEPARTMENT:	Recreation	Posting Removal: 1/21/25
HOURS OF WORK:	20 - 40 Hours/week – Seasonal June 13 th – August 24 th	
SALARY:	\$21-\$23/hour	

The Aquatics Supervisor will be responsible for the daily operations of Wright's Pond and/or Tufts Pool. This will include supervising employees, maintaining records, and providing customer service.

Required Qualifications:

- Must be Age 21 or older before June 16, 2025
- Have a minimum of 2 years' experience with supervising employees
- Able to attend Orientation June 14th & 15th (time TBD)
- Standard First Aid (training can be provided)
- Adult and Child CPR/AED (training can be provided)
- Able to solve problems and have good judgment
- Ability to communicate with the public and provide good customer service
- Strong organizational skills, including the ability to maintain records and schedules
- Proficiency in Microsoft Office

Preferred Qualifications:

- American Red Cross Lifeguard Certified
- American Red Cross Waterfront Certified
- Two years' experience lifeguarding

Duties:

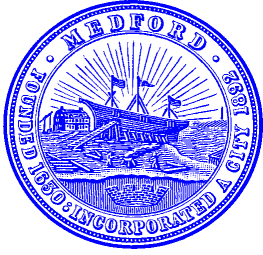
- Directly supervise, Aquatics staff at Wright's Pond and/or Tufts Pool
- Ensures staff are in uniform and executing their job duties effectively
- Supports front-line staff with policy and rule enforcement
- Communicates with the public. De-escalate problems when they occur
- Maintains daily safety and cleaning checklist
- Inspects equipment. Inform the Recreation Director when repairs or replacements are necessary
- Follows and executes the facilities Emergency Action Plan if necessary
- Performs CPR or provides basic first aid
- The Recreation Director or Assistant Recreation Director may assign other duties

Location:

Tufts Park- 449 Main Street, Medford, MA, and/or Wright's Pond 140 Elm Street, Medford, MA

Schedule:

This is a seasonal position, beginning **June 13th- August 24th**. Employees will be scheduled between 20-40 hours per week depending on availability.



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ADDRESS ALL COVER LETTERS AND RESUMES TO

City of Medford
Department of Recreation
30 Forest Street
Medford, MA 02155

Or send cover letter and resume with the job title in the subject line to kbailey@medford-ma.gov

For the posting, please visit the Department of Recreation's website – MedfordRecreation.org

The City of Medford is an Equal Opportunity/Affirmative Action/504 Employer Residents of the City of Medford, Women, People of Color, Veterans and Persons with Disabilities are encouraged to apply.