



# Medford

Medford Recreation Department  
30 Forest Street  
Medford, MA 02155  
Phone: 781-393-2486

**POSITION:**

Rink Guard

**DEPARTMENT:**

Recreation

**HOURS OF WORK:**

Non benefited, part time, seasonal position. Nights and weekend hours

**SALARY:**

\$14.25-\$17.00 per hour

**REQUIREMENTS:**

At least 16 years old

**BASIC FUNCTION:**

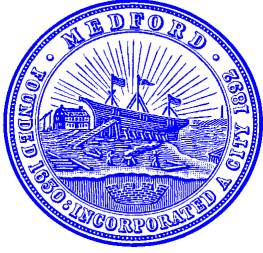
Reporting to the Recreation Facilities Coordinator, this position will be responsible for enforcing rules and provide a safe environment during public skate hours.

**RESPONSIBILITIES:**

- Maintain a safe skating environment at all times.
- Enforce public skating rules.
- Assist Zamboni Driver with clearing the rink after public skating.
- Provide excellent customer service to patrons and organizations visiting the facility;
- Respond to questions and inquiries or direct them to the appropriate department.
- Fill out and complete documents including safety/security checks, cleaning checklist, and daily log report.
- Respond to emergencies including providing care or summoning EMS if necessary.

**KNOWLEDGE, SKILLS, ABILITIES:**

- Excellent verbal communications skills;
- Ability to problem solve, adapt, or interpret instructions accordingly.
- Understand how to prioritize tasks.
- Basic CPR and First Aid Certification (we can provide training).



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## **Physical Requirement:**

While performing the duties of this position, an employee may be required to sit, communicate, read, write and listen, in person, by telephone; use hands to operate office equipment and to assess, fix or operate building systems and equipment; and reach with hands and arms. Specific vision abilities required by this position include close vision and the ability to adjust to focus to read and operate equipment as necessary during the work assignment.

## **WORK ENVIRONMENT:**

This job will require applicants to work in cold environments and occasionally be outdoors.

**ADDRESS ALL COVER LETTERS AND RESUMES TO  
Personnel Department  
City of Medford – Room 204  
85 George P. Hassett Drive  
Medford, MA 02155**

**Or send cover letter and resume with the job title in the subject line to  
[jobs@medford-ma.gov](mailto:jobs@medford-ma.gov)**

**For the posting please visit the City of Medford's website – [www.medfordma.org](http://www.medfordma.org)**

**The City of Medford is an Equal Opportunity/Affirmative Action/504 Employer Residents of the City of Medford, Women, Minorities, Veterans and Persons with Disabilities are encouraged to apply.**